

CLERK'S OFFICE

APPROVED

Date: 2-1-11

Submitted by: Chairman of the Assembly at
the Request of the Mayor
Prepared by: Public Works
For Reading: February 1, 2011

ANCHORAGE, ALASKA
AR No. 2011-33

1 A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIVE
2 THOUSAND FIVE HUNDRED DOLLARS (\$5,500) FROM THE MOUNTAIN PARK/ROBIN
3 HILL RURAL ROAD SERVICE AREA (RRSA) FUND BALANCE (118) TO THE
4 MOUNTAIN PARK/ROBIN HILL RRSA BP2010 OPERATING BUDGET FUND (118),
5 PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD
6 MAINTENANCE SERVICES.

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9 **WHEREAS**, the Public Works Department, Administration Division is authorized to
10 administer Mountain Park/Robin Hill RRSA funds appropriated by the Anchorage Municipal
11 Assembly; and

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13 **WHEREAS**, Five Thousand Five Hundred Dollars (\$5,500) of undesignated fund balance is
14 available in Mountain Park/Robin Hill RRSA Fund Balance (118); and

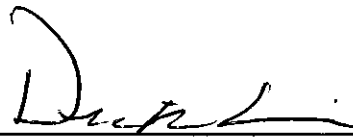
15
16 **WHEREAS**, said funding is needed by the Mountain Park/Robin Hill RRSA for annual road
17 maintenance services; now, therefore,

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20 **THE ANCHORAGE ASSEMBLY RESOLVES:**

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22 **Section 1.** The sum of Five Thousand Five Hundred Dollars (\$5,500) is hereby
23 appropriated from the Mountain Park/Robin Hill RRSA Fund Balance (118) to the Mountain
24 Park/Robin Hill RRSA BP2010 Operating Budget Fund (118), Public Works Department,
25 Administration Division.

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27 **Section 2.** This resolution shall take effect immediately upon passage and approval by
28 the Anchorage Municipal Assembly.

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31 PASSED AND APPROVED by the Anchorage Assembly this 1st day of
32 February, 2011.

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38 Chair of the Assembly

39 ATTEST:

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43 Municipal Clerk

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47 **Departmental Appropriation:**
48 Public Works Department: \$5,500 (Fund Balance)

MUNICIPALITY OF ANCHORAGE ASSEMBLY MEMORANDUM

No. AM 67-2011

Meeting Date: February 1, 2011

FROM: MAYOR

SUBJECT: A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIVE THOUSAND FIVE HUNDRED DOLLARS (\$5,500) FROM THE MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA (RRSA) FUND BALANCE (118) TO THE MOUNTAIN PARK/ROBIN HILL RRSA BP2010 OPERATING BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION, FOR ANNUAL ROAD MAINTENANCE SERVICES.

The attached Resolution appropriates \$5,500 from the Mountain Park/Robin Hill RRSA Fund Balance (118) to the Mountain Park/Robin Hill RRSA BP2010 General Operating Budget Fund (118), Public Works Department, Administration Division for annual road maintenance services. Weather conditions throughout November and December contributed to slippery road conditions throughout the service area requiring frequent sanding. With public safety a priority, fourth quarter expenses exceeded projected maintenance needs. As a result, additional funds will be needed to supplement the BP2010 Operating Budget in order to provide adequate funding for final payment of annual road maintenance services for BP2010.

The proposed appropriation of undesignated fund balance is in conformance with the Mountain Park/Robin Hill RRSA Fund Balance Designation Policy (Exhibit A). After the appropriation, there will be sufficient fund balance set aside for bond rating purposes and emergency road work.

The Mountain Park/Robin Hill RRSA Board of Supervisors supports this resolution and recommends that the Assembly approve the appropriation.

The accounting detail is as follows:

Revenue	Name	Amount
118.0740	Fund Balance	\$5,500
Expenditures	Name	Amount
118.7448.3808.BP2010	Contractual Services Others	\$5,500

THE ADMINISTRATION RECOMMENDS APPROVAL OF THE ATTACHED RESOLUTION APPROPRIATING FIVE THOUSAND FIVE HUNDRED DOLLARS (\$5,500) FROM THE MOUNTAIN PARK/ROBIN HILL RRSA FUND BALANCE (118) TO THE MOUNTAIN PARK/ROBIN HILL RRSA BP2010 GENERAL OPERATING BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION, FOR ANNUAL ROAD MAINTENANCE SERVICES.

Prepared by: Maurice Robinson, Superintendent, Administration Division

Approved by: Ron Thompson, P.E., Director
Public Works Department

Fund certification: Lucinda Mahoney, CFO

118.0740 \$5,500

(Mountain Park/Robin Hill RRSA Fund Balance)

Concur: George J. Vakalis, Municipal Manager

Respectfully submitted: Daniel A. Sullivan, Mayor

EXHIBIT A

MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA SERVICE AREAS OPERATING MANUAL

XII. FUND BALANCE DESIGNATION POLICY

- A. All service areas have an established fund balance designation policy, designating a percentage of prior year service area revenues set aside and held in the service area fund balance for specific uses.
- B. Fund balances are not intended to be held for construction projects for limited road service area road work because they have only limited road maintenance authority, but rural road service areas are authorized to do so because they have road construction authority.
- C. Fund balances are not intended to prevent a reduction of mill levies and may, consequently, be used to fund budgets and inherently reduce mill levies.
- D. Components of the policy,
 - 1. Municipal bond rating set aside, currently 8.25%:
 - a. this amount is financially determined as a percentage of revenues based on municipal bond rating requirements.
 - b. this amount must be maintained in the fund balance and cannot be used by the service area.
 - c. historically, these funds have not been used by the municipality.
 - 2. Emergency road work set aside, generally 20%:
 - a. this amount is used for inordinate snow and ice events, emergency road repairs and other unexpected road maintenance needs.
 - b. this amount is used for board and administration-determined needs that the service area budget is unable to fund.
 - c. historically, these funds have been used from time to time and are replenished over a period of a year or two.
 - 3. Road improvement work set aside (see section B. above regarding road work authority)
 - a. this amount is primarily used for summer projects that have long term road maintenance reduction aspects.
 - b. this amount is used for board and administration discretionary projects that will ensure safe, drivable and well maintained rural roads.
 - c. historically, these funds have been used on an annual or a few-year basis for planned long-term improvements/road maintenance reduction work and are replenished from time to time through prior year budget carry-over funds.

Content ID: 009769**Type:** AR_FundsApprop - Funds Approp Resolution

A RESOLUTION OF THE MUNICIPALITY OF ANCHORAGE APPROPRIATING FIVE THOUSAND FIVE HUNDRED DOLLARS (\$5,500) FROM THE MOUNTAIN PARK/ROBIN HILL RURAL ROAD SERVICE AREA (RRSA) FUND BALANCE (118) TO THE MOUNTAIN PARK/ROBIN HILL RRSA BP2010 OPERATING BUDGET FUND (118), PUBLIC WORKS DEPARTMENT, ADMINISTRATION DIVISION FOR ANNUAL ROAD MAINTENANCE SERVICES.

Author: williamstd**Initiating Dept:** Public_Works**Date Prepared:** 1/6/11 9:38 AM**Director Name:** Ron Thompson**Assembly Meeting Date:** 1/18/11

Workflow Name	Action Date	Action	User	Security Group	Content ID
Clerk_Admin_SubWorkflow	1/21/11 10:21 AM	Exit	Joy Maglaqui	Public	009769
MuniManager_SubWorkflow	1/21/11 10:21 AM	Approve	Joy Maglaqui	Public	009769
Finance_SubWorkflow	1/14/11 9:49 AM	Approve	Lucinda Mahoney	Public	009769
OMB_SubWorkflow	1/10/11 12:06 PM	Approve	Cheryl Frasca	Public	009769
Public_Works_SubWorkflow	1/10/11 9:23 AM	Approve	Ron Thompson	Public	009769
FundsAppropWorkflow	1/6/11 9:48 AM	Checkin	Terese Williams	Public	009769